



# GROWTH COORDINATOR

*We are a Family Owned business in the Real Estate Services industry and have been making our mark in Southern California for over 21 years. We are growing in size and power, and are looking for motivated individuals to grow with us. Right now, we are looking for that 'special person' who will fill a need and help fuel the entire Team by bringing business in to the Home Inspection team.*

*Please visit us at [www.coastalinspection.us/careers](http://www.coastalinspection.us/careers) for more!*

**Name of the Game: CREATE.STRONG.RELATIONSHIPS.AND.BRAND.AWARENESS**

*In order to .....*

**#Main goal – DRIVE BUSINESS TO OUR HOME INSPECTORS**

**#Secondary goal – RETAIN OUR SATISFIED CLIENTS**

## **MUSTs:**

- Real Estate knowledge
- CRM experience
- Self-Motivated in a Team environment
- Comfortable speaking to people of all walks of life (Ability to 'know your audience')
- Solid commitment to customer satisfaction
- Willingness to take on new tasks and responsibilities and creativity to think of them
- Quick and able to think on your toes
- Able to work some weekends/evenings as needed
- Ability to self-manage and work efficiently without constant direction

## **PLUS's:**

- Digital marketing knowledge/experience
- Previous experience in sales, customer service, or related field
- Brand marketing experience
- Energetic and Goal oriented
- Keep up with ever-changing Real Estate trends

## **DUTIES:**

**Focusing on Acquisition and Retention**

**Generate leads and drive sales**

**Become an advocate for the company on social media**

**Outbound calling, in-person meetings, marketing strategies for retention, Office presentations**

**Email/Text/phone communication**

**Generate and implement successful plan for marketing "touches"**

**Ability to educate about our services**

**Ability to sell our services**

**Keep abreast of industry trends, competition, and new opportunities**

This is an entry level position . We want a trail blazer ... and we want the trail to be on FIRE!

We are in the Real Estate world however this is a home inspection business ... not very sexy, we know. That is why we want YOUR energy, personality, and creativity to leave our mark on the Home Inspection world! **We want to be the most recognizable name in Southern California in the Real Estate services market.** This is a career—not just a job. We want you to grow with us!

***What we can promise you:***

*Salary (paid weekly) and commission – direct deposit*  
*Health and Dental Insurance*  
*Retirement plan*  
*Paid time off after probationary period*  
*Expense account for marketing purposes*  
*Flexible schedule and work from home*  
*A “Fun” Family Run business with a Team environment*  
*An open mind and freedom to run with your creativity*

**What we need you to bring to the table:**

- Creativity
- Quiet work space from your home
- Flexible schedule
- Laptop and cell phone (we will provide all apps and log-ins)
- Reliable vehicle AND Valid Driver’s license
- Proof of validity to work in the US
- MOTIVATION. DRIVE. ENERGY

You are a W-2 employee with flexibility in your schedule . Expected work hours are somewhere between Full Time and Part Time... (anticipating approx. 30 hours/week)!

Anticipated starting salary for this position is approx-\$40,000-\$50,000 a year ... But, if you are a true go-getter ... the Sky is the Limit!

work@coastalinspection.us / [www.coastalinspection.us/careers](http://www.coastalinspection.us/careers) / Submit cover letter / No calls please

**OUR VISION: WE WANT TO BE THE MOST RECOGNIZABLE NAME IN THE REAL ESTATE INDUSTRY IN ALL OF SOUTHERN CALIFORNIA. DO YOU WANT TO HELP US GET THERE?**